INNOVA MEDICAL PRODUCTS

Northeast Medical Products, Inc

DME Order Checklist for Referring Providers

Please fax the following information to help us process your Durable Medical Equipment (DME) order quickly and accurately. Incomplete submissions are the most common cause of processing delays.

- ☐ **Patient demographics**
- ☐ **Completed Rx form**, signed and dated with either a wet signature or "Electronically signed by..."
- ☐ **Current insurance information**, with copy of front and back of insurance card
- ☐ **Medical records dated within the last 6 months**, indicating need for the equipment

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Before You Fax

- ☐ Confirm all pages are legible and complete
- ☐ Confirm the order is signed and dated by the prescriber
- ☐ Confirm all quantities are correct
- ☐ Confirm diagnosis codes, number of refills, and length of need are on the Rx and all coverage questions have been completed
- ☐ Include a cover sheet noting the number of pages and a callback number in case we have questions

Fax to: 860-388-0368

Questions? Call us at: 860-388-1437

This checklist is a general guide. Specific documentation requirements can vary by insurance payer and equipment type — our team will follow up if anything additional is needed.

520 Boston Post Rd, Old Saybrook, CT 06475
860-388-1437 FAX: 860-388-0368
www.northeastmedicalproducts.com
An Innova Medical Group Company

PATIENT LIFT PRESCRIPTION FORM

Patient Name _____ Phone _____

Address _____

Email _____

Diagnosis Codes _____ Length of Need _____

DOB _____ Height _____ Weight _____

Alternate Contact Name _____ Relationship _____ Phone _____

Equipment Ordered:

____ E0630 Patient lift, hydraulic or mechanical, includes any seat, sling, straps or pads

Sling Type (E0621):

____ Full Body with Commode Opening
____ Mesh ____ Polyester

____ Full Body without Commode Opening
____ Mesh ____ Polyester

____ Divided Leg (U-Sling) Padded

Coverage Questions:

Y N Does the patient need the lift in order to be transferred between bed and a chair, wheelchair, or commode?

Y N Without the use of a lift, would the patient be bed confined?

Y N Is there a caregiver in the house who can oversee and assist with transfers?

Physician Name _____ NPI _____

Address _____

Phone _____ Fax _____

_____ _____
Physician Signature Date